



VOLUNTEER POSITION DESCRIPTION

Position Title: Kitchen Server

Responsible to: Kitchen Manager

Description: The Friendship House café has helped serve our mission of feeding those in need for the past 30 years. Volunteers are essential in making sure we continue to provide healthy meals to families, friends, and neighbors of our community. The position of Kitchen Server supports Friendship House by serving food to staff, residents, and community members that visit Friendship House café.

Key Responsibilities:

- Prepare kitchen for incoming people
- Keep count of all guests
- Put out and put away food
- Make beverage to serve
- Maintain a clean and organized environment
- Take out recycling and garbage
- Sweep and mop serving area

Desirable Skills:

- Friendly customer service skills
- Attention to detail
- Ability to take direction and comply with policies and procedures
- Enjoy working in a fast-paced, busy environment
- Ability to work with others
- Can lift at least 25 lbs.
- Embrace diversity in the work place
- Support Friendship House mission

Location and Time Commitment:

- Weekly commitment of one shift per week
- 3-month minimum commitment
- Training must be completed on a weekday (schedule with Volunteer Coordinator)
- Friendship House café at 108 Snoqualmie St., Mount Vernon, WA Volunteers may choose one or more of the following shifts:

Weekdays*

breakfast: **6:45am to 9:00am**, lunch: **10:45am to 1:00pm**, and dinner: **4:45pm to 7:00pm**.

Weekends*

breakfast: **7:45am to 10:00am**, lunch: **11:45am to 2:00pm**, and dinner **4:45pm to 7:00pm**.

Community Need Met: Supporting Friendship House by assisting and feeding house residents and staff. Also providing a large role in feeding healthy meals to families, friends, and neighbors in Skagit County.

*Ending times on shifts are only estimates, volunteers should expect to work until all duties are complete.